

TITLE OF REPORT: Tenders for the Supply of Goods and Services

REPORT OF: Mike Barker, Strategic Director Corporate Services and Governance

Purpose of the Report

1. The purpose of this report is to ask Cabinet to consider the tenders received for;
 - i. Fully Managed Catering Service for Washingwell School
 - ii. Provision of Tyres and Associated Services
2. The background to these contracts is contained in the attached appendices.

Proposal

3. Cabinet is asked to agree and note the recommendations below.

Recommendations

4. It is recommended that
 - (i) The tender from Orian Solutions Ltd be accepted for the Contract for a Fully Managed Catering Service for Washingwell School for a period of 36 months commencing 24 July 2017 with the option to extend for 2 x 12 month periods.
 - (ii) The tender from Goodyear Dunlop Tyres UK Limited be accepted for the Contract for the Provision of Tyres and Associated Services for a period of 36 months commencing 8 May 2017 with the option to extend for a further 1 x 12 months.

For the following reason:

A comprehensive evaluation of the tenders received has been undertaken. The recommended tender is the most economically advantageous tender submitted.

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APPENDIX 1

Policy Context

1. The contract for the Fully Managed Catering Service for Washingwell School has been organised in accordance with the Council's Consolidated Procurement Policy.

Background

2. The contract is being arranged on behalf of Washingwell Community Primary School.
3. The contract is for the provision of a school meal catering service that can deliver a good selection of healthy, nutritious food which is cost effective and gives value for money to students and school staff.
4. The contract is for a 36 months commencing 24th July 2017 with the option to extend for 2 x 12 month periods. The estimated annual value of the contract is £71,000.
5. Tenders were received from the following companies:

Orian Solutions Ltd, Cumbria
CWC Malings Ltd, North Yorkshire

6. A comprehensive evaluation of the tenders has been undertaken against the following criteria:
 - Mandatory Grounds for Exclusion criteria relating to:
 - Compliance with Modern Slavery Act 2015,
 - Appropriate Insurance cover,
 - Compliance with Equality Legislation,
 - Approach to Environmental Management,
 - Compliance with Health and Safety,
 - Children's Safeguarding
 - Contract approach criteria including:
 - Service Delivery,
 - HR and Communications,
 - Marketing and Innovation,
 - Menu and Menu Development,
 - Food Quality and Sustainability,
 - Customer Service, and
 - Online Ordering System.
 - Value for money including the cost per meal per child per day.

Consultation

7. There has been no external consultation.

Alternative Options

8. The anticipated value of this contract exceeded the threshold requiring competitive tenders to be invited in accordance with the EU Public Procurement Directives; therefore there are no alternative options.

Implications of Recommended Option

9. Resources:

- a) **Financial Implications** – The Strategic Director, Corporate Resources confirms that provision exists within the Council's budget to meet the cost of this contract.
- a) **Human Resources Implications** – There are potential TUPE implications for the members of staff currently engaged in the provision of this service. The service, Human Resources and all tenderers are aware of these implications. All TUPE information has been provided to the tenderers in the preparation of their bids. All relevant employee information will be supplied to the successful company prior to service commencement to facilitate the transfer of employees.
- b) **Property Implications** - nil

10. Risk Management Implication - nil

11. Equality and Diversity Implications - The recommended tenderer meets the legal obligations of the Equality Act 2010.

12. Crime and Disorder Implications – nil

13. Health Implications - nil

14. Sustainability Implications - nil

15. Human Rights Implications - nil

16. Area and Ward Implications - nil

Background Information

17. The documents that have been relied on in the preparation of the report include:

The received tenders.

Policy Context

1. The contract for the Provision of Tyres and Associated Services has been organised in accordance with the Council's Consolidated Procurement Policy.

Background

2. The contract is being arranged on behalf of Communities and Environment, Fleet Management.
3. The contract is for a 36 month period commencing 8 May 2017 with the option to extend for a further 1 x 12 months. The estimated annual value of the contract is £120,000.
4. Tenders were received from the following companies:

GB Bandag Ltd, Durham
Goodyear Dunlop Tyres Ltd, Birmingham
McConechy's Tyre Services Ltd, South Ayrshire
5. A comprehensive evaluation of the tenders has been undertaken against the following criteria:

- Mandatory Grounds for Exclusion criteria including:
 - Compliance with Modern Slavery Act 2015,
 - Financial Appraisal,
 - Appropriate Insurance cover,
 - Compliance with Equality Legislation,
 - Approach to Environmental Management,
 - Compliance with Health and Safety
- Proposed Methodology for Delivery of the Contract including:
 - Ability to adhere to the response and completion times,
 - Details of the mobile service available under this contract,
 - On-site tyre fitters,
 - Depot location and available services,
 - Fleet checks / audits,
 - Sustainability and social value,
 - Tyre disposal,
 - Out of borough services,
 - Qualifications of tyre fitters,
 - Subcontracting arrangements.

Consultation

6. There has been no external consultation

Alternative Options

7. The anticipated value of this contract exceeded the threshold requiring competitive tenders to be invited in accordance with the EU Public Procurement Directives; therefore there are no alternative options.

Implications of Recommended Option

8. **Resources:**
 - b) **Financial Implications** – The Strategic Director, Corporate Resources confirms that provision exists within the Council's budget to meet the cost of this contract.
 - c) **Human Resources Implications** – nil
 - d) **Property Implications** - nil
9. **Risk Management Implication** - nil
10. **Equality and Diversity Implications** - The recommended tenderer meets the legal obligations of the Equality Act 2010.
11. **Crime and Disorder Implications** – nil
12. **Health Implications** - nil
13. **Sustainability Implications** - nil
14. **Human Rights Implications** - nil
15. **Area and Ward Implications** - nil

Background Information

16. The documents that have been relied on in the preparation of the report include:
The received tenders.